

**From:** [Neff, Jennifer](#)  
**To:** [Soland, Birgitte](#); [Getson, Jennifer](#)  
**Cc:** [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** History 3250 & 2046  
**Date:** Tuesday, February 6, 2024 1:25:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Wednesday, January 24<sup>th</sup>, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed course requests for History 3250 & 2046. Please find below the Subcommittee's feedback for these courses.

- History 3250
  - **Contingency:** The Subcommittee requests that the department include the updated Legacy GE (GEL) Goals and ELOs for Historical Studies in the syllabus. The GEL Goals and ELO's can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p.4]
  - *Recommendation:* The Subcommittee recommends that the department include more information on the peer review assignment, such as how it will be executed and what will be expected of students in order to receive full credit. [Syllabus p. 12]
  - *Recommendation:* Under "How this Online Course Works", the Subcommittee recommends that the department replace the reference to "direct interaction" with "direct instruction", as it seems more appropriate given the asynchronous nature of the course. [Syllabus p. 4]
  - *Recommendation:* The Subcommittee recommends that the department remove the reference to the OSU standard grading scale, as the university does not have a standard grading scale. [Syllabus p. 14]
  - *Recommendation:* The Subcommittee recommends that the department use the most recent version of the mental health statement if it wishes to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 18]
  - *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Title IX statement if it wishes to keep the statement in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 17]
- History 2046
  - *Recommendation:* The Subcommittee recommends that the department provide an estimate of how many pages of reading will typically be required of students per class session, to make it clear what is expected.
  - *Recommendation:* The Subcommittee recommends that the department use the most recent version of the mental health statement if it wishes to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 13]

Comment: The Subcommittee offers the friendly advice that the grade percentages breakdown is often more digestible in the form of a table rather than a list. [Syllabus p. 4]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return History 3250 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests, and History 2046 will continue through the approval process to OAA.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H2 Subcommittee; cc'd on this e-mail), or me.

Best,  
Jennifer



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Pronouns: she/her/hers